

**FORWARD PLAN OF KEY DECISIONS**  
**1 May 2024 – 31 July 2024**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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Rotherham  
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### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2024/25 are:

10 June 2024	16 September 2024	18 November 2024	20 January 2025	17 March 2025	12 May 2025
8 July 2024	14 October 2024	16 December 2024	10 February 2025	14 April 2025	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Dave Sheppard	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood
Councillor Joanna Baker-Rogers	Cabinet Member for Adult Social Care and Health
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Saghir Alam	Cabinet Member for Finance & Safe and Clean Communities
Councillor Sarah Allen	Cabinet Member for Housing
Councillor Robert Taylor	Cabinet Member for Transport, Jobs and Local Economy

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>NO CABINET MEETING MAY 2024</b>								
<b>KEY DECISIONS TO BE TAKEN ON 10 JUNE 2024</b>								
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Special Educational Needs and Disability (SEND) Strategy	March 2024	To agree the Council's commitments and action plan to implement the new Rotherham Partnership SEND Strategy.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
SEND Joint Commissioning Strategy for Rotherham 2024 - 2027	March 2024	To approve the Joint Commissioning Strategy 2024 – 2027.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Finance Update	March 2024	To note the anticipated outturn position 2023/24 prior to the more detailed outturn report being presented to Cabinet in July and to approve allocation of Household Support Fund for the period April to September 2024.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>NON-KEY DECISIONS TO BE TAKEN ON 10 JUNE 2024</b>								
<b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>								
Housing Related Support Flexible Purchasing system (FPS) Progress Report	March 2024	To receive an update on the implementation of the Housing Related Support FPS as agreed in October 2022. To agree that a review will take place before the framework expires in 2028 to establish that it remains fit for purpose.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

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Review of the Housing Allocation Policy	March 2024	To agree to undertake a review of the Housing Allocation Policy including consultation with the public.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Scrutiny Review Recommendations - Nature Recovery	February 2024	To receive the report and consider the recommendations of the Scrutiny Review by Improving Places Select Commission.	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and Appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Discretionary Relief for Rotherham Crossroads - Caring for Carers, The Fun Hub Nursery and RNN Group	March 2024	To consider the recommendation for new applications for Business Rates discretionary relief from Rotherham Crossroads – Caring for Carers; The Fun Hub Nursery and RNN Group.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 8 JULY OR LATER</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Council Plan and Year Ahead Delivery Plan Progress Update	April 2024	Year-end report on Council Plan and Year Ahead Delivery Plan Progress for 2023-2024 and agreement of the Year Ahead Delivery Plan for 2024/25.	Leader of the Council	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Child Exploitation Strategy 2024-2027	April 2024	To approve the Rotherham Child Exploitation Strategy 2024 – 2027.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk

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<b>FINANCE AND CUSTOMER SERVICES</b>								
Council Building Decarbonisation Programme - Heat Network Contract	April 2024	To approve the proposed solution for a low carbon heat network for five Council buildings.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report, appendices and an exempt appendix	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Financial Outturn 2023-24	April 2024	To approve the unaudited revenue and capital outturn for 2023/24 and note the impact on reserves.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Treasury Management Outturn 2023-24	April 2024	To note treasury management activity during 2023/24 reviewed against the approved strategy, including the outturn position for the prudential indicators.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
May 2024-25 Financial Monitoring Report	April 2024	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Local Plan Core Strategy	March 2024	To approve the strategic documents that form the core strategy.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Local Development Scheme	March 2024	To approve the revised Local Development Scheme setting out the content and timetable for updates to the documents making up the Local Plan.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
South Yorkshire Local Nature Recovery Strategy and Delegated Approval	April 2024	Approve delegation to the Strategic Director, Regeneration and Environment in consultation with the relevant Cabinet Member(s) to sign off the strategy and submit the responses to the SYMCA if required at the key stages in the preparation of the SYMCA Local Nature Recovery Strategy. It is SYMCA's responsibility to sign off the final version of this Strategy.	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Strategic Community Infrastructure Levy (CIL)	April 2024	To approve the process for prioritising and allocating CIL funds to infrastructure.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
Wath Projects (Levelling Up Fund) Update Report	April 2024	Approve the implementation of the Wath Library project.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices	Wath	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

**NON-KEY DECISIONS TO BE TAKEN ON JULY 2024 OR LATER**

**ASSISTANT CHIEF EXECUTIVE**

Appointments to Outside Bodies	March 2024	To approve the Council's appointments for the municipal year 2024-25.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Equalities Annual Report	April 2024	To report on progress in delivering the Council's Equalities Strategy over the last 12 months and note the actions for the coming year.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations – Preparation for Adulthood	April 2024	To receive the report and consider the recommendations of Improving Lives Selection Commissions Review into Preparation for Adulthood.	Cabinet Member for Children and Young People	To receive the report and consider the recommendations of Improving Lives Selection Commissions Review into Preparation for Adulthood.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations - Oral Health	December 2023	To receive the report and consider the recommendations.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.